

**Agenda of the
Raritan and Millstone Rivers Flood Control Commission
October 23, 2013
Meeting Minutes Draft 11/04/2013**

CALL TO ORDER - WELCOME

Chairman Jurewicz called the meeting to order 7:01pm

OPEN PUBLIC MEETINGS ACT

“This meeting is being held in compliance with the ‘OPEN PUBLIC MEETINGS ACT’, because adequate notice of this meeting has been provided by notifying the Manville News, the Courier News and the Star Ledger, and by posting notice of such meeting in the Borough Hall on a bulletin board reserved for such announcements and by filing of said notice with the Borough Clerk of the Borough of Manville. Formal Action may be taken at this meeting.”

ROLL CALL

Municipalities Present: Bridgewater, Franklin, Hillsborough, Manville, Millstone, Montgomery, Raritan, Rocky Hill, Somerville, South Bound Brook, Somerset County
Municipalities Absent:

FLAG SALUTE

MOMENT OF SILENCE –

INTRODUCTION – Overview -Notes

- MEETING Time: – Next meeting is Nov 27th in Manville
 - o will start at 7:00pm
- New Email address :
 - o rmrfcc <rmrfcc@gmail.com>
- Added to Facebook: <http://www.facebook.com/#!/RMR FCC>
- Phone# (406) 356-6365 (**floodnj**)

Chairman Jurewicz thanks Bridgewater for the use of the Municipal Building. He further expresses this hosting as a way of showing a true 10 town committee joined with the County of Somerset who is involved in the meetings and the goals of the RMR FCC.

Recording SECRETARY’S REPORT (Carmella Shaw)

Approval of Minutes:

Approval of Minutes: **September 2013** meeting. Motion to approve moved by Somerville 2nd by Franklin Ayes 10 Nays 0 Abstentions 1. Minutes Approved 10 – 0 Roll Call Vote: Ayes: Bridgewater, Franklin, Hillsborough, Manville, Millstone, Montgomery, Rocky Hill, Somerville, South Bound Brook, Somerset County. Abstain: Raritan

Correspondence:

Email and Mail sent to the Commission from:

There will be continued correspondence with supporting legislation with a strong commitment from Rush Holt communicating to Washington.

TRESURER'S REPORT (Kevin Sluka)

1) Claims for Payment

a) RESOLVED, the Commission approves payment of the following expense(s) and directs that a complete list of the invoice(s) be attached to and made part of the minutes:

- i) Payment to Dan Dixon reimbursement for purchase at East Coast Media \$176.55 & Staples \$14.76 for a total of \$191.31
- ii) Payment to Carmella Shaw for secretarial services for 3rd quarter \$300.00

2) Income: (none during this accounting period)

3) Budget Encumbrances (none)

4) Donation of Gift to RMR FCC (none)

FINANCE COMMITTEE REPORT (KEVIN SLUKA)

The balance of the account after the approval of the above payments is \$7,944.73. The Bank account has been reconciled through September 30, 2013.

Motion to approve the Finance Report: moved by Hillsborough 2nd by Rocky Hill. Roll Call Vote: Ayes: 11 Bridgewater, Franklin, Hillsborough, Manville, Millstone, Montgomery, Raritan, Rocky Hill, Somerville, South Bound Brook, Somerset County. Nays 0.
Approved 11 - 0

Motion to approve claims for payment to Dan Dixon and Carmella Shaw: moved by Rocky Hill 2nd by Bridgewater. Ayes: 1 Nays: 0 Abstention: 1 Roll Call Vote: Ayes: Bridgewater, Franklin, Hillsborough, Manville, Montgomery, Raritan, Rocky Hill, Somerville, South Bound Brook, Somerset County. Nays 0. Abstain: Millstone. Approved 10 - 0

ANNUAL DUES & FINANCIAL COMMUNICATIONS

Checks or purchase orders & other financial communications can be sent to:

Mail checks to:

P.O. BOX 8736

Somerville, NJ, 08876

BUDGET CREATION FOR 2013

The updated budget status has been e-mailed to all members on the finance committee.

RESOLUTIONS 2013

OPEN – NONE

Commission Secretary –

LEGISLATIVE and COMMUNICATION COMMITTEE REPORT (Dan Dixon)

Support

The Commission will continue correspondence with the supporting Legislation and seek further contact with our Senators and Governor. The board is open to meeting in Washington, after elections, to express their dedication to the completion of the US Army Corps of Engineers study and to mitigate the flooding in Somerset County.

ENGINEERING COMMITTEE REPORT (Carl Andreassen)

Review the topic of interest to commission from an engineering perspective:

The Board requests Mr. Andreassen to please investigate the Master Plans for each Municipality and the County. Also, to please review the USACE study in an effort to be able to provide the groups input on the actual outcome.

MONTHLY STATUS REPORT - ARMY CORPS of ENGINEERS

Update and status report on study

Project Manager: Robert Greco

Email: Robert.Greco@usace.army.mil

Mail: 26 Federal Plaza, New York, NY 10278

- Overview of plans

Robert Greco confirmed submission of plans to the DEP. The state requested a complete package, which the USACE should be able to provide on the week of Oct. 27, 2013.

As it stands, the issues with cost and modeling are very important by the Economist reviewing the 3 plans.

Once delivered to the DEP, the group can expect a 2-3 month review by the state.

PRESENTATION and SPECIAL GUEST

None

OLD BUSINESS

- State creation of a flood task force update – Still not voted on.
- Webpage – County cannot host our webpage and email account.
- Rutgers to design Webpage after we get the system from the county
- Working with Rutgers on getting help on projects in 2013/2014
 - Millstone River clean up.

Look into Amazon to host our web page and host drive for our data

NEW BUSINESS

- Work with Rutgers to identify grant projects for the grant writer to go for.
 - Cleanup of the Millstone River.

Goals and Objectives

- Goal and objectives for 2013
 - To be official
 - Have official stationary.
 - Letter head with address and representatives of the Commission.
 - Envelopes with return address.
 - Official business cards for executive board.
 - Official website.
 - Official phone number.
 - Official spokesperson for the Commission. This way we can send one message. Example would include press releases and interviews.
 - What is our objective for 2013?
 - How to implement our plan to accomplish our objectives?
 - What is our message?
 - How do we get our message heard?
 - Can we get people to act from our message?
 - Build a working relationship with our representative.
- Change Goals and Objectives for 2014

There is a request that anyone who wants to be on the Executive Board should notify the Commission via email or phone by December, 2013.

Moving forward, the group is pushing toward a press release of the yearly status of the RMRFCC. Also, the group is looking to hold a multi-functioning fundraiser event as a way to raise money/PR, invite educational speakers and to thank/acknowledge exceptional supporting entities and individuals. Lastly, anyone and everyone who wants to assist with the Webpage should let the Board know ASAP.

The group is looking into next year's attendance to the Community Rating System Conference in Atlantic City.

PUBLIC PORTION

- Motion to open to the Public

Motion to open to the Public moved by Rocky Hill, 2nd by Somerville. Opened at 7:54 pm.

No comments by the public. Closed at 7:55 pm.

COMMENTS FROM THE COMMISSION MEMBERS

- Q/A

Sarah Steward, District Director for the Office of Congressman Rush Holt made a short presentation on the status of the Holt office and their continued support for the RMRFCC.

She communicated the opportunity to set up a meeting with the Congressman, NJDEP and USACE in Washington.

ADJOURNMENT

Motion to Adjourn moved by Somerville, 2nd by Franklin. Unanimous Aye vote to Adjourn.
8:07 pm.

Submitted:

 CJShaw
Carmella Shaw

Date: 11/04/13