

**Agenda of the
Raritan and Millstone Rivers Flood Control Commission
December 18, 2013
Meeting Minutes Draft 1/09/2013**

CALL TO ORDER - WELCOME

Chairman Jurewicz called the meeting to order 7:15pm

OPEN PUBLIC MEETINGS ACT

“This meeting is being held in compliance with the ‘OPEN PUBLIC MEETINGS ACT’, because adequate notice of this meeting has been provided by notifying the Manville News, the Courier News and the Star Ledger, and by posting notice of such meeting in the Borough Hall on a bulletin board reserved for such announcements and by filing of said notice with the Borough Clerk of the Borough of Manville. Formal Action may be taken at this meeting.”

ROLL CALL

Municipalities Present: Franklin, Hillsborough, Manville, Millstone, Montgomery, Rocky Hill, South Bound Brook, Somerset County

Municipalities Absent: Bridgewater, Raritan, Somerville

FLAG SALUTE

MOMENT OF SILENCE –

INTRODUCTION – Overview -Notes

- MEETING Time: – Next meeting is Dec 18th in Somerset County
 - o will start at 7:00pm
- New Email address :
 - o rmfcc <rmfcc@gmail.com>
- Added to Facebook: <http://www.facebook.com/#!/RMR FCC>
- Phone# (406) 356-6365 (floodnj)

RECORDING SECRETARY’S REPORT (Carmella Shaw)

Approval of Minutes:

Approval of Minutes: **November 2013** meeting. Motion to approve moved by Franklin 2nd by Montgomery Ayes 7 Nays 0 Abstentions 1. Minutes Approved 7 – 0 Roll Call Vote: Ayes: Franklin, Hillsborough, Manville, Millstone, Montgomery, Rocky Hill, Abstain: Somerset County.

Correspondence:

Email and Mail sent to the Commission from: Rutgers University, USACE, Ann Marie McCarthy.

Correspondence from the commission: Holiday cards sent to all US and NJ Legislation, Mayors included and Rutgers contacts.

TRESURER'S REPORT (Kevin Sluka)

- 1)
- 2) Claims for payments: (None)
- 3) Income: (none)
- 4) Budget Encumbrances (none)
- 5) Donation of Gift to RMRFCC (none)

FINANCE COMMITTEE REPORT (KEVIN SLUKA)

The balance of the account as of December 18, 2013 is \$7298.98

Budget meeting was held on December 4 at 6:00 at Somerville Borough Hall.

The proposed budget for 2014 is \$15,520

Major Points:

- No increase request in the amount of municipal and county contribution
- Additional contractual staffing needs from \$1,400 to \$2,800
- Increase in Auditing Services \$300 to \$600
- Increase in Public Relations from \$500 to \$1,000
- Small increases in postage, office supplies and mileage.
- Reductions in legal advertising, and webs services

Motion to approve the Finance Report: moved by Rocky Hill 2nd by Hillsborough. Roll Call Vote: Ayes: 8 Franklin, Hillsborough, Manville, Millstone, Montgomery, Rocky Hill, South Bound Brook, Somerset County. Nays 0. Approved 8 - 0

Motion to approve RMRFCC 2014 Budget: moved by Rocky Hill 2nd by Franklin. Ayes: 8 Nays: 0 Abstention: 0 Roll Call Vote: Ayes: Franklin, Hillsborough, Manville, Millstone, Montgomery, Rocky Hill, South Bound Brook Somerset County. Nays 0. Approved 8 - 0

ANNUAL DUES & FINANCIAL COMMUNICATIONS

Checks or purchase orders & other financial communications can be sent to:

Mail checks to:
P.O. BOX 8736
Somerville, NJ, 08876

BUDGET Review FOR 2014

- Go over propose budget for 2014 has been e-mailed to all members of the commission

- Make motion to accept budget for 2014

RESOLUTIONS 2013

OPEN-NONE

Commission Secretary –

LEGISLATIVE and COMMUNICATION COMMITTEE REPORT (Dan Dixon)

Support

- Motion to appoint new secretary for 2014

Motion to approve the secretary position at \$200 per month: moved by Hillsborough 2nd by Montgomery. Roll Call Vote: Ayes: 8 Franklin, Hillsborough, Manville, Millstone, Montgomery, Rocky Hill, South Bound Brook, Somerset County. Nays 0. Approved 8 - 0

ENGINEERING COMMITTEE REPORT (Carl Andreassen + members)

Setup meeting with Army Corp, DEP, and state representative to go over plans. Provide them our point of view of the plans (pluses and minus)

MONTHLY STATUS REPORT - ARMY CORPS of ENGINEERS

Update and status report on study

Project Manager: Robert Greco

Email: Robert.Greco@usace.army.mil

Mail: 26 Federal Plaza, New York, NY 10278

- Robert could not make the December meeting but will be at the January 2014 meeting.
- The feasibility level alternative plans were presented to the RMRFCC in late September 2013. Please note that the costs for each alternative and the economics analysis have not been provided to the RMRFCC pending review by our non-fed cost sharing partner, NJDEP.
- Robert formally provided to NJDEP on December 3, 2013, a summary of the alternative plans, plan sheets for each alternative (levee floodwall plan, channel plan, non-structural plan), costs for each alternative and the economics analysis for each alternative for their review. NJDEP acknowledged receipt of the above products on December 4, 2013. The next step is to await comments from NJDEP. Upon resolution of comments we anticipate holding a meeting with the RMRFCC to report the results of our analysis.

Robert Greco was not present. Mr. Jurewicz announced: On 12/3/13, plans were sent to the NJDEP and they accepted the submission as a complete package. The RMRFCC is looking for a possible response to status around March 2014.

PRESENTATION and SPECIAL GUEST

Joseph David
Central Jersey Stream Team
Jdavid979@yahoo.com

- Go over cleanup of the Raritan River what has been done and what in plan for the future
- Lesson learn
- What can the commission do moving forward?

After a strong presentation and Q&A session, the RMRFCC seeks a combined effort with CJST to strengthen the goal to attain overall health to the river.

2014 Calendar review

- Go over meeting dates for 2014. (attachment)

Note: The RMRFCC seeks a reorganization meeting on January 26th or 27th.
Meeting calendar has changed, will vote on at January 2014 meeting.

OLD BUSINESS

- State creation of a flood task force update – Still not voted on.
- Rutgers to design Webpage (tech meeting)
- Working Rutgers on getting help on projects in 2013/2014
 - Webpage document writing
- Work with proper group to identify grant projects for the grant writer to go for.
- Cleanup of the Raritan or Millstone River

NEW BUSINESS

- Guest company overview of what they can provide
 - **Jon Dupre**
 - Flood Mitigation Specialist
 - **Orange Industries Flood, LLC**
 - 23 West Beech Street - Islip, NY 11751
 - P 631.206.0046 :: C 516.220.9821 :: F 631.206.0049
 - www.orangeindustries.com
- New offices for 2014 –
- Committee chairs for 2014.
- New committee (Public Relations)
- Does the RMRFCC want to become a member of the Sustainable Raritan River Collaborative? If yes we have to draft a Resolution template for review and ratification.

Jon Dupre rescheduled for the February 2014 meeting.

Goals and Objectives

- Goal and objectives for 2013 - what have we accomplished?
 - To be official
 - Have official stationary.
 - Letter head with address and representatives of the Commission.
 - Envelopes with return address.
 - Official business cards for executive board.
 - Official website.
 - Official phone number.
 - Official spokesperson for the Commission. This way we can send one message. Example would include press releases and interviews.
 - What is our objective for 2013?
 - How to implement our plan to accomplish our objectives?
 - What is our message?
 - How do we get our message heard?
 - Can we get people to act from our message?
 - Build a working relationship with our representative.
- Create Goal and objectives for 2014
 - Remember we had 3 objectives as commission and we should focus on goals and objects related to them
 - Work with Army Corp of Engineers to get the study funded and done. Get our name out there.
 - Education – bring topic and information to help the citizen and communities who are being affected by flooding
 - Small projects we can get funding for in the short term to help reduce the flooding in the basin.

PUBLIC PORTION

- Motion to open to the Public

Motion to open to the Public moved by Rocky Hill, 2nd by Millstone. Opened at 9 pm.

No comments by the public. Motion to close, Moved by Rocky Hill, 2nd by Franklin. Closed at 9 pm.

COMMENTS FROM THE COMMISSION MEMBERS

- Q/A

Ed Zimmerman announced that he would be stepping down from the Vice Chairman position and that Lizbeth Haines would be the new contact member for Rocky Hill. He will still act as a second for the town.

ADJOURNMENT

Motion to Adjourn moved by Rocky Hill, 2nd by Millstone. Unanimous Aye vote to Adjourn.
9:03 pm.

Submitted:

CJShaw
Carmella Shaw

Date: 1/10/13