

**Agenda of the
Raritan and Millstone Rivers Flood Control Commission
Oct. 23, 2013**

CALL TO ORDER - WELCOME

OPEN PUBLIC MEETINGS ACT

“This meeting is being held in compliance with the ‘OPEN PUBLIC MEETINGS ACT’, because adequate notice of this meeting has been provided by notifying the Manville News, the Courier News and the Star Ledger, and by posting notice of such meeting in the Borough Hall on a bulletin board reserved for such announcements and by filing of said notice with the Borough Clerk of the Borough of Manville. Formal Action may be taken at this meeting.”

ROLL CALL

Roll call Members on the Commission

Towns	Present	Absent	Arrival Time
Bridgewater			
Franklin			
Hillsborough			
Manville			
Millstone			
Montgomery			
Raritan			
Rocky Hill			
Somerville			
South Bound Brook			
Somerset County			
Total			

Source: FJJ

FLAG SALUTE

MOMENT OF SILENCE –

INTRODUCTION – Overview -Notes

- MEETING Time: – Next meeting is Nov 27th in Manville
 - o will start at 7:00pm
- New Email address :
 - o rmrfcc <rmrfcc@gmail.com>
- Added to Facebook: <http://www.facebook.com/#!/RMR FCC>
- Phone# (406) 356-6365 (floodnj)

Recording SECRETARY'S REPORT (Carmella Shaw)

Approval of Minutes:

- RESOLVED, the Commission approves the minutes (the following meeting: Sept 2013 meeting will be voted on)

Correspondence:

Email and Mail sent to the Commission from:

TRESURER'S REPORT (Kevin Sluka)

1) Claims for Payment

- a) RESOLVED, the Commission approves payment of the following expense(s) and directs that a complete list of the invoice(s) be attached to and made part of the minutes:
 - i) Payment to Dan Dixon reimbursement for purchase at East Coast Media \$176.55 & Staples \$14.76 for a total of \$191.31
 - ii) Payment to Carmella Shaw for secretarial services for 3rd quarter \$300.00

2) Income: (none during this accounting period)

3) Budget Encumbrances (none)

4) Donation of Gift to RMR FCC (none)

FINANCE COMMITTEE REPORT (KEVIN SLUKA)

The balance of the account after the approval of the above payments is \$7,944.73. The Bank account has been reconciled through September 30, 2013.

ANNUAL DUES & FINANCIAL COMMUNICATIONS

Checks, purchase orders & other financial communications can be sent to:

Mail checks to:

P.O. BOX 8736

Somerville, NJ, 08876

BUDGET CREATION FOR 2013

The updated budget status for 2013 has been e-mailed to all members on the finance committee.

RESOLUTIONS 2013

OPEN – NONE

Commission Secretary –

LEGISLATIVE and COMMUNICATION COMMITTEE REPORT (Dan Dixon)

The Commission will continue correspondence with the supporting Legislation and seek further contact with our Senators and Governor. The board is open to meeting in Washington, after elections, to express their dedication to the completion of the US Army Corps of Engineers study and to mitigate the flooding in Somerset County.

ENGINEERING COMMITTEE REPORT (Carl Andreassen)

Review the topic of interest to commission from an engineering perspective:

MONTHLY STATUS REPORT - ARMY CORPS of ENGINEERS

Update and status report on study

Project Manager: Robert Greco

Email: Robert.Greco@usace.army.mil

Mail: 26 Federal Plaza, New York, NY 10278

- Overview of plans

PRESENTATION and SPECIAL GUEST

None

2014 Budget review

- Go over 2013 budget and make changes for 2014 budget.

OLD BUSINESS

- State creation of a flood task force update – Still not voted on.
- Webpage – County cannot host our webpage and email account.
- Rutgers to design Webpage after we get the system from the county
- Working with Rutgers on getting help on projects in 2013/2014
 - Millstone River clean up.
- Look into Amazon to host our web page and host drive for our data.

NEW BUSINESS

- Work with Rutgers to identify grant projects for the grant writer to go for.
 - Cleanup of the Millstone River.
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Goals and Objectives

- Goal and objectives for 2013
 - To be official
 - Have official stationary.
 - Letter head with address and representatives of the Commission.
 - Envelopes with return address.
 - Official business cards for executive board.
 - Official website.
 - Official phone number.
 - Official spokesperson for the Commission. This way we can send one message. Example would include press releases and interviews.
 - What is our objective for 2013?
 - How to implement our plan to accomplish our objectives?
 - What is our message?
 - How do we get our message heard?
 - Can we get people to act from our message?
 - Build a working relationship with our representative.
- Change Goal and objectives for 2014

PUBLIC PORTION

- Motion to open to the Public

COMMENTS FROM THE COMMISSION MEMBERS

- Q/A

ADJOURNMENT