

**MINUTES
RARITAN & MILLSTONE RIVERS FLOOD CONTROL COMMISSION
MARCH 22, 2017**

Chairman Jurewicz called the meeting to order at 7:03 p.m.

Secretary McCarthy read the following Open Public Meetings Act Statement:

“In accordance with Section 5 of the Open Public Meeting Act, Chapter 231, Public Law 1975, be advised that adequate notice of this Meeting of the Raritan and Millstone Rivers Flood Control Commission was made by the posting on the bulletin boards in the participating municipalities and transmitted to the officially designated newspapers, a list of dates, annually, indicating that this Meeting would take place at the Franklin Township Municipal Complex, 475 DeMott Lane, Somerset, NJ 08873 on March 22, 2017. In addition, a copy of this notice is and has been available to the public and is on file in the Office of the Municipal Clerk in the Township of Franklin.”

Municipalities Present: Franklin, Hillsborough, Manville, Millstone, Montgomery, Rocky Hill, Somerville, Somerset County

Municipalities Absent: Bridgewater, Raritan and South Bound Brook

Everyone present participated in the pledge of allegiance and a moment of silence led by Chairman Jurewicz.

INTRODUCTION – OVERVIEW NOTES

Chairman Jurewicz reviewed the contact information for the Raritan and Millstone Rivers Flood Control Commission. He announced the next work session is April 26, 2017 at a location and time to be determined. The next regular meeting is May 24, 2017 at the Hillsborough Township Municipal Complex at 7:00 p.m.

ADOPTION OF 2017 BUDGET

A motion was made by Somerville, seconded by Montgomery to adopt the 2017 Budget. Said motion carried unanimously upon call of the roll.

2017 Budget	2017	2016 Actual
Total Surplus Anticipated	6,700.00	0.00
Miscellaneous Revenues		
Dues	2,750.00	5,500.00
Interest	0.00	0.00
Grants	0.00	

	Donations	0.00	0.00
Total Revenues		9,450.00	5,500.00
Appropriations			
	Salaries	0.00	0.00
	Secretarial Services/Document Writer	2,400.00	2,400.00
	Office Supplies	0.00	0.00
	Legal Advertising	750.00	687.57
	Audit	0.00	1,200.00
	Legal Services	800.00	800.00
	Equipment	0.00	
	Educational Seminars	0.00	0.00
	Meeting Expenses	0.00	0.00
	Copies	0.00	0.00
	Mileage	0.00	0.00
	Postage	150.00	134.00
	Contingency	0.00	0.00
	Public Relations	0.00	
	IT/Computer	0.00	0.00
	Web	350.00	0.00
	Subscriptions & Dues	0.00	0.00
	Grant Projects (Grant Writer/Lobbies)	5,000.00	0.00
	Insurance	0.00	0.00
	Prior Year Bills	0.00	0.00
Total Appropriations		9,450.00	5,221.57
End of year loss profit			
Bank Balance		2,499.57	9,199.57

SECRETARY'S REPORT

Approval of Minutes:

A motion was made by Somerville to approve the minutes of January 25, 2017. The motion was seconded by Manville and carried upon voice vote.

Correspondence

Chairman Jurewicz reported the Commission applied for a \$5,000 grant to NJ American Water for the Earth Cam for two years.

TREASURER'S REPORT

Treasurer Sluka presented the following report:

- 1) Claims for Payments:
 - #179 Ann Marie McCarthy \$600.00
- 2) Income:
 - a) Montgomery, Hillsborough, Raritan (\$750.00)

- 3) Budget Encumbrances (none)
- 4) Donation of Gift to RMRFCC (none)

The aforesaid Treasurer’s Report was moved by Franklin, seconded by Hillsborough and carried unanimously upon call of the roll.

FINANCE COMMITTEE REPORT

Treasurer Sluka presented the following Finance Committee Report reporting the balance of the account is \$9,285.07 as of March 22, 2017. Said Finance Report was approved upon motion by Franklin, seconded by Hillsborough and carried unanimously upon call of the roll.

Treasurer Sluka reported TD Bank, starting in April, will charge \$2 per month for paper statements.

PRESENTATION/SPECIAL GUEST

Chairman Jurewicz reported they have reached out to the Army Corps of Engineers and have received no response.

OLD/NEW BUSINESS

RMRFCC Presentation to Municipalities

Chairman Jurewicz reported he is working with Vice Chairman DeRochi to update the power point presentations and take it out to the municipalities during the summer.

June Event

Chairman Jurewicz spoke on getting involved with the Raritan River Stakeholder Engineers, Rutgers, Sustainable Raritan and the Flood Plain Managers to hold an event. He stated he needs a commissioner to lead this project and to email him if interested.

Project Options and Grants

Chairman Jurewicz spoke on NJDEP grants where they want ready to go grants that are shovel ready. He spoke of the need of an engineer to prepare specifications for grant proposals. He spoke on the DEP 319 Grant for the Watershed.

April 26, 2017 Work Session

It was determined the April 26th Work Session would be held at the Attorney’s Office at 5:00 p.m.

PUBLIC PORTION

A motion was made to open the meeting to the public for any matter of concern by Somerville. Said motion was seconded by Rocky Hill and carried unanimously upon call of the roll.

There being no comments from the public, a motion was made by Montgomery to close the meeting to the public on any matter of concern. Said motion was seconded by Franklin and carried unanimously upon call of the roll.

COMMENTS BY COMMISSION

Mr. Kaminski read a statement expressing his disappointment the Army Corps of Engineers has not responded to the Commission's correspondence and did not attend the meeting.

ADJOURNMENT

A motion was made by Manville to adjourn the meeting at 8:11 p.m. Said motion was seconded by Somerville and carried unanimously upon call of the roll.

Respectfully submitted,

Ann Marie McCarthy
Recording Secretary